



GOLF OUTINGS POLICIES & PROCEDURES

Thank you for your interest in River Bend Golf Club. We provide our guests with an unforgettable golf experience along with our unmatched customer service. Below you will find out what makes River Bend Golf Club your destination to host any golf outing.

River Bend Golf Club is conveniently located just south of Maple Avenue on Route 53 in Lisle. Designed by William J. Spears and open since 1993, River Bend is a premier par 36 nine-hole course. Our finely manicured course with bent grass tees, greens and fairways is ranked one of the top 5 public nine-hole courses in Illinois and a nine to know. Four sets of tees allow various skill levels to enjoy the course which covers just over 2,600 from the forward tees and 3,300 yards from the back tees.

In addition to our first class golf, Wheatstack- A Midwestern Eatery & Tap provides enticing menu options. Our newly renovated dining room accommodates up to 100 guests while our semi-private bar accommodates up to 40 guests. We also offer a private tented area for groups of 40 or more. Our breathtaking views of River Bend Golf Course make us the perfect location to finish your outing.

I look forward to speaking with you and creating a personalized event to fit your needs. If you have any questions or would like additional information please do not hesitate to contact me.

Sincerely,

Deb Culbertson
Golf Course Operations Manager

**RIVER BEND GOLF CLUB
GOLF OUTINGS POLICIES & PROCEDURES**

The policies contained herein cover any agreement between yourself and River Bend Golf Club. This contract and any written addendum(s) take precedence over any verbal agreements.

River Bend Golf Club Representative

In order to ensure success of your outing, please feel free to contact your Representative with any questions.

Golf Shop: 630-353-4364

Fax: 630-968-5057

E-mail: dculbertson@riverbendgolfclub.org

Tournament Coordinator

As the Tournament Coordinator, you and your participants must agree to comply with all of River Bend Golf Club's policies.

Tournament Coordinator Contact

In order to better serve your outing, we request phone numbers & email for two key people involved with your outing. The second person will be contacted in the event that the first person cannot be contacted. (Please print clearly).

1) _____
Work _____ Home _____
Cell _____ Email _____

2) _____
Work _____ Home _____
Cell _____ Email _____

Outing times are not available on holidays.

Group Size: Minimum of four (4) tee times required. For groups larger than fifty two (52) a shotgun starting format is available. The maximum number of players for this format is seventy two (72).

Green Fees:	Monday-Thursday	9 holes	\$15.00-\$20.00
	Friday-Sunday	9 holes	\$17.00-\$22.00

Gas Cart Fee:	9 holes	\$10.00
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Club Rental Fee:	9 holes	\$15.00
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For groups larger than fifty two (52) that require a shotgun format please contact Debi Culbertson for pricing and scheduling.

Debi Culbertson
Golf Course Operations Manager
Ph: (630) 353-4364
Dculbertson@riverbendgolfclub.org

Event Deposit

A refundable deposit of \$100 is required to secure the date and reserve tee times or shotgun starts. Deposits can be by credit card, cash or check. If not already secured, the deposit must accompany this signed contract. If paying by credit card, please insert payment information on last page of this contract.

Final Payment

The final payment for an outing is due on the day of your event. The payment can be by check, cash, Visa, or MasterCard. A credit card number must be on file with River Bend Golf Club for charging or billing privileges for all events. Other payment arrangements must be approved no later than two weeks prior to your event. An 18% finance charge will be added to any past due invoice.

Number of Players (Initial Estimate: _____ Golfers)

Planning and budgeting for the number of golfers you will have during your outing will ensure you have a successful outing. You will need to confirm the minimum number of golfers for your event at least 7 days prior to the event.

Player Reduction Policy

As the tournament planner, it is your responsibility to contact your River Bend Golf Club Representative if the number of golfers falls below your initial estimate. If you do not notify your River Bend Golf Club Representative of the change in number of golfers at least 7 days before your event, you will be billed for the higher of the two numbers, i.e. the estimate number or the total number of golfers present at your outing.

Cancellation Policy

If you request a complete cancellation of your event, the deposit will be refunded in the following manner: Less than 30 days – no refund; 31-60 days 50% of deposit; 61-120 days or more days 100% of deposit.

Listing of Players

A final list of golfer pairings broken down into groups of four must be provided to River Bend Golf Club no later than 7 days before your outing in both alphabetical order and group number order. Hole starting assignments will then be established based upon your group numbers from your pairings. Every effort will be made to accommodate pairing changes up to 24 hours prior to event day. Additional golfers may still be added after the final listing has been turned in to River Bend Golf Club, but pairs are not guaranteed for last minute additions

Course Closure & Rain Checks

Rain does not constitute stoppage of play. River Bend Golf Club will determine the discontinuance of play based on their experience and weather conditions. Should circumstances beyond the control of River Bend Golf Club result in closure of the course on or during a group's scheduled event day, the following policy will take precedence:

1-4 holes completed – Full Rain Check
5-9 holes completed – No Rain Check.

You will be expected to start your outing unless the course has closed. In the event of a complete cancellation of your outing due to weather, your deposit will be 100% refunded. No rain checks will be issued on an individual basis during an outing.

Damage

In the event of damage to the course or any of River Bend Golf Club's property, you, as the tournament coordinator, will be liable for any and all damages. Every effort will be made by River Bend Golf Clubs staff to assist in determining who did the damage. It is important to drive the golf carts responsibly. Warnings will be issued to offending golfers. If you, as tournament coordinator, are concerned about this issue, please contact your insurance agent to see about coverage in the event of damage. The charges for all damage will include but not be limited to: parts and labor to restore the damaged property/and or replacement costs.

Golf Car Rental Agreement

The following paragraph has been reproduced from our Golf Car Rental Agreement. Below it has been adapted to fit a group outing where a sponsoring group will assume responsibility for the participants involved in their event day.

GENERAL TERMS OF RENTAL

In consideration of the rental of this golf cart, I agree to: 1. leave the cart in as good a condition as I received it. 2. Reimburse the owner for or pay for any damages sustained to the cart during this rental period. 3. defend, indemnify and hold the owner & his agents harmless from and against all claims, suits and liabilities, without limiting the generality of the foregoing, for any and all damages to property or person, including, but not limited to injury, death, or damage to any property whatsoever, caused by, arising from, incident to, connected with, growing out of, or related to the use and/or operation of this golf cart during this rental.

As the sponsoring organization of a golf outing at River Bend Golf Club, I hereby: (1) agree to hold harmless, indemnify and defend River Bend Golf Club and its owners and agents from and against any and all injuries and damages of any kind whatsoever to any person or entity arising out of or in any way resulting from the negligence or reckless use or operation of the subject golf car; (2) agrees to reimburse River Bend Golf Club for any such injury or damage done to any golf cars; (3) agrees not to allow any person not of legal driving status to operate a golf cart." Signature of the Tournament Coordinator on the contract will constitute compliance with the golf car rental agreement.

Alcoholic Beverages/Beverages

All beverages must be purchased at the club. All alcoholic purchased must be made with a valid form of identification. All beverages in violation will be confiscated.

Intoxication

Every attempt will be taken to ensure intoxicated individuals are not damaging our golf course, property, and themselves. Intoxication or abuse of the golf cars, golf course, or property will result in the immediate loss of golf car usage. In the event of continued abuse or abuse that is deemed excessive by River Bend Golf Club Player Assistants or Management Staff, the individual(s) will be immediately escorted off the premises. An attempt to contact the tournament coordinator will be made if time warrants. In certain instances it may be necessary to contact the proper authorities to remove someone from the premises. In no case will a refund or rain check be issued to the individual(s) being removed from the course.

Speed of Play

River Bend Golf Club recognizes the timeliness of play during your outing. In recognition of speed of play and the skill level of golfers playing in your outing, River Bend Golf Club has established the following rule: Any group deemed excessively slow and who is

affecting the speed of play of others behind them will be requested by the Player Assistants or Ranger to advance a hole.

Attire and Equipment

All players are expected to wear appropriate golf attire. No tank tops or abdomen bearing shirts are allowed. Each player must have his or her own set of golf clubs. We have a limited supply of rental clubs. River Bend Golf Club is a nonmetal spike facility.

Specialty Events & Contests

Special events and contests are allowed and encouraged at River Bend Golf Club. General events include: longest drive, shortest drive, closest to the pin, longest putt, or anything else you may want to host. If you invent a "special" event or contest, it will need to be approved prior to the event day.

Merchandise

River Bend Pro Shop is fully stocked and ready to provide you and your players with all of their golfing needs. Please consider us first for all of your gifts and prizes. We can offer discounts for advance purchases.

Scoring

Score sheets are free. Optional tally and calculation of scoring by the staff is available.

Event Signage

Banners and signs should be delivered to River Bend Golf Club three days in advance of your event to allow River Bend Golf Club Staff enough time to coordinate placement. Event signs may be placed at designated holes of your choosing and banners may be hung in designated places. River Bend Golf Club reserves the right to refuse the display of any banner and or sign. All signs and banners must be removed from River Bend Golf Club the day of your outing or they will be discarded.

Outside Food and Beverages

Please understand that River Bend Golf Club is in the business of providing and serving food and refreshments to our guests. Food, beverage, and alcohol must not be brought on to the facility grounds just as you wouldn't bring it into a restaurant. Doing so may jeopardize our food and liquor licenses.

I understand and agree to the policies and procedures outlined in this Group Outing Contract.

Outing name, date and time
Group Representative's Signature Date

River Bend Golf Club Representative Date

Please sign and return this contract along with your deposit, made payable to:
River Bend Golf Club
5900 S Rt. 53
Lisle, IL 60532

***Thank you for choosing River Bend Golf Club for your group outing.
We look forward to serving you and making your day a memorable one!***

**RIVER BEND GOLF CLUB
OUTING INFORMATION SHEET**

Name of Outing _____

Date of Outing: _____ Number of Players: _____

Starting Time: _____

Format of Play: Individual Stroke Scramble Other

Course Events: River Bend Holes

Long Drive Men #3 Long Drive Women #7

Closest to the Pin Men #9 Closest to the Pin Women #5

Longest Putt Men #2 Longest Putt Women #6

Method of Payment: Fee Paid Individually Fee Tabulated for one Payment

Number of holes _____

Green Fee per player: _____

Cart Fee: _____

Cook out Fee: _____ Cook out option: _____

Keg Fee: _____ Tent permit fee-\$100

Additional fees: _____ Notes: _____

Total outing fee's due: _____

Less Deposit: _____ Date of deposit: _____

Total amount due: _____

Paid by: _____ Date paid: _____

I have read and agree to the Outing Policies and Procedures set by River Bend Golf Club.

Signature of the Outing Coordinator: Date:

**RIVER BEND GOLF CLUB
BACK YARD BARBEQUE PACKAGES**

Chip-In **\$13.00**

Choice of one (1): Burger, Hot Dog, or Brat
Includes: Chips, Chocolate Chip Cookie

Birdie Package **\$15.00**

Choice of two (2): Burger, Italian Sausage, Chicken Sandwich, or Brat
Includes: Chips, Chocolate Chip Cookie

Box Lunch available

All Packages include: A Variety of Soda & Bottled Water

Keg Beer option:

- Domestic \$5.00 per person
- Import - \$10.00 per person

Tent permits fee -\$100.00

ALL PACKAGES REQUIRE A MINIMUM OF 40 PEOPLE TO SECURE THE TENT AREA

A TWO HOUR time limit will be placed on tent location after food service as been completed.